

About Import Format fields (Fixed format)

The following tables show every possible field that could appear in the import format for each record type (such as, APIF, APDF, APTXF). Each import format corresponds to the Accounts Payable record type (such as, invoice, distribution, and tax distribution) that each import record is imported into.

Columns in each table are defined as follows:

Import Order—describes the position of each field within each import format. The import order for the Fixed format cannot be edited or adjusted.

Required to have a value?—specifies the circumstances that determine when a particular field in an import format type must have a value in an instance of the import record found in the source import text file. It is possible (and permissible) that some fields may have blank values in particular instances of import records in the source import text file.

Field Description—describes the import field.

Field Type—describes the field type.

Field Length—describes the length requirements for each field.

Click [here](#) to view the **APIF Import Field Formats Table** (corresponds to the AP Invoice record)

Click [here](#) to view the **APDF Import Field Formats Table** (corresponds to the AP Distribution record)

Click [here](#) to view the **APTXF Import Field Formats Table** (corresponds to the AP Tax Distribution record).

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